CRITTENDEN COUNTY BOARD OF TRUSTEES
REGULAR MEETING – January 26th, 2023 – 5:00 p.m.

Attending: Brennan Cruce, Michelle Crider, Carol Harrison, Melissa Tabor, Susan Yarbrough, Barbara Browning, Brandie Ledford, Judge Executive Perry Newcom, and David Anderson,CPA

Welcome: Michelle Crider opened the meeting at 5:00pm. Michelle Crider requested that new board members Barbara Browning and Susan Yarbrough, and renewing-term member Melissa Tabor, be sworn in by Judge Executive Perry Newcom. Brandie took this opportunity to thank out-going members Brennan Cruce and Michelle Crider for their time as board members.

Minutes - The minutes of the December 2022 Regular Meeting were approved on motion/second by Tabor/Harrison.

Treasurer's Report:
- David Anderson, CPA, presented the June 30, 2022 Financial Statement - David gave an overview of the report and, as noted in the report, the library's assets exceeded liabilities representing an "increase of $26,504 over the net position from June 30, 2021." David allowed for questions.
- Brandie commented on the current financial statement noting there are no other grants this year, Motor Vehicle tax share is down, and there has been no Franchise Tax payment made. During Brandie's report she stated that the library needed a new copy machine. A motion was made by Susan Yarbrough to purchase a new copy machine, second by Melissa Tabor. Motion passed. Brandie also noted that the KaCo appraisal of the library building and contents came in at $2,193,100. The December 2022 Treasurer Report was approved on motion/second by Browning/Tabor.

Old Business: None

New Business:
- Trustee Swearing-In Ceremony – This item was addressed during the Welcome portion of this meeting.
- Election of Officers – The officers for the 2022/2023 Library Board are approved on Motion/second by Yarbrough/Tabor: President – Carol Harrison, Vice-President – Melissa Tabor, Treasurer – Barbara Browning, Secretary – Susan Yarbrough. As a result of this new election, the checking/savings account signature cards at Marion's *The Peoples Bank* and *Farmers Bank and Trust Company* will need to have the names and signatures of past Crittenden County Public Library officers Brennan Cruce and Scott Belt removed and the names and signatures of Carol Harrison and Barbara Browning added. Library Director Brandie Ledford's name and signature shall remain as is.
- Committee Appointments – The following committee appointments by Carol Harrison were approved on motion/second by Yarbrough/Browning:
  - Budget: Carol Harrison and Barbara Browning
  - Personnel: Susan Yarbrough and Melissa Tabor
  - Building: Carol Harrison and Melissa Tabor

Reports:

- Regional Library Consultant's Report – Board Members received a copy of the Kentucky Public Library Monthly Report – January 2023 for review. Brandie noted that two of the library staff will be going to the KPLA Spring Conference in March.
- Friends of the Library Report – The Friends met to discuss the Library's 70th Anniversary celebration to be held this year. Specific details include the week of April 10th through the 16th. April 15th will be a children's activity day to include the naming of the new "fox" mascot. More activities and dates will be developed/finalized at the next meetings.
- Director's Report –
  - A copy of the CCPL Monthly Statistics – December 2022 was provided to the board.
  - Brandie will have policy update material available at the next regular meeting.
  - The library staff will have an in-service learning day February 20th. The library will be closed.
  - The Summer Reading Program will be "Read Beyond the Beaten Path".
  - Susan Smith the library book-mobile librarian has submitted her resignation.
- Quarterly Strategic Plan Update – This topic has been tabled for a later date.

Comments:
None

The **next regular meeting** will be Thursday, February 23rd, 2023 at 5:00 p.m.

The Board approved adjournment on motion/second by Yarbrough/Tabor.

Respectfully Submitted,
Carol Harrison, President